

**MANAGED INFORMATION SYSTEMS  
(MIS) SUB-COMMITTEE**

**July 26, 2011**

**PRESENT:**  
Lynda Scheer  
John Musall

**ABSENT:**  
Jesse DeGrootd, notified

**ALSO PRESENT:**  
Gail DiCosmo, Clerk  
Ronald Caponera  
Randall Wheeler  
Ellen Journet-Epstein  
Kathy Schneider

**PRESS: 1**

The meeting was called to order by Supervisor Scheer at 5:01 PM

Any purchases/expenses will be forwarded to the either Budget & Salary and/or Finance Committee on August 2, 2011.

**GIS Presentation**-Ellen Journet-Epstein and Kathy Schneider

Distributed was the Program Model Outline and Preliminary Budget Summary, to provide Columbia County municipalities with Geographic Information Systems (GIS) map-reading capability for us in community planning. Municipalities would be provided with map-reading software, map data packages, training and technical assistance. Municipalities could designate one to two volunteers to be trained, i.e. town board or other board members, comprehensive plan or conservation committee volunteers or an interested citizen. Volunteers would be required to share training with other board members. Budget Summary for 1 year, \$2,410.00 and 2 year program total \$4,400.00. In many cases, County must seek funding by September 2011. (e.g. Hudson River Valley Greenway Conservancy grants). This was also presented at Planning, Economic Development, Agriculture and Tourism committee, this was also put in all Supervisors mailboxes. The program Model Outline was to be revised stating "Self-funded" by County not the towns. E.-Journet-Epstein will submit a revised-wording of the outline. She will work with Ken Flood and Randy Wheeler to get a resolution to the Board of Supervisors to agree to apply for funding. The county will oversee this program for the first year @ \$0.00 cost to the County.

**Misc. Purchases:**

**Vi Service Desk** (call tracking system) Software renewal \$675.00

**25 USB Keyboards** – In support of rolling out Laptops cost \$259.50

**HP Laser Jet p2055** – Veterans Office old printer died, \$215.00

**Epson GT -2500 Scanner**: Proven to work well for Filebound, Tyler, and other Enterprise Applications, one (1) is needed for Treasurer's Office and one (1) for spare now that we have 7+ units in use for several depts., \$755.57 each or \$1,511.14 total cost,

**LanDesk Manager Suite**: upgraded to a total of 375 seats last yr., this is the product used to centralize management of all desktops and laptops. Software annual renewal is 422.46 per seat per year, total cost \$8,422.50, refer to Budget & Salary, then forward to Finance.

**Conference Objective Form**: Avaya Technology Seminar on 7-27-2011 in Saratoga Springs, at no cost to the County, VIP Invite, mileage will be claimed from his home to seminar.

With no further discussion a motion to adjourn at 6:20 PM by J. Musall, seconded by L. Scheer, carried.